

Wharton Public Library Board of Trustees

Minutes – from September 16, 2025

The meeting was called to order by President Michele Howe at 6:50pm

Present: Trustees Ana Jones, President Michele Howe, Deb DiMatteo, Amelia Nittolo

Also in attendance: Virginia Halprin, Library Director

Absent: Leonor Vasquez, Christopher Roman, Colleen Pascale

Public Notice

Read aloud by Mrs. Howe: In accordance with the Open Public Meetings Act N.J.S.A. 10:4-6 et seq., proper notice of this meeting was published in the Star-Ledger, on the library's website, and on social media pages.

Approval of Minutes

Motion to approve the minutes from June 17, 2025 meeting: Ms. Jones, seconded by Ms. Howe.

Correspondence – Ms. Halprin: Historical Society, Ms. Howe will look into this further. Discussion regarding who will be taking care of library business in Mr. Kovalcik's absence.

Committee Report:

Financial Report: Motion to pass resolution 59, bills list totaling \$11,620.98 by Miss Jones; second Mrs. Howe; approved.

President's Report: Mrs. Howe: Still waiting for funds transfer, Friends of Library business that needs to be addressed, both Ms. Jones and Mrs. Howe will do "legwork" in Mr. Kovalcik's absence. At the "Friends" fundraiser, the prize was won by a library volunteer.

Library Director's Report Highlights:

- Buildings and Grounds was contacted about a problem with the alarm - there is a service contract but it needs to be replaced.
- ABC gave estimate with Call buttons - changes the service with the presence of a call button
- Ms. Halprin approached the town to obtain a waiver form for participants in programs, Risk Management provided the waiver. Discussion; Ms. Halprin was commended for taking the initiative to obtain a waiver form for insurance purposes.
- Ms. Halprin came up with a list of capital projects needed as the time for the town to work on budget is approaching, including staining bare wood, insulation for upstairs, and bathroom update.
- Discussion regarding obtaining a framed photo of Charlotte in her memory with years of service
- Resolution 60 regarding personnel was passed - Laura resigns for grad school
- Discussion regarding Hispanic Heritage Month programs; donation from Costco
- FCC grant - would be more costly than Verizon

Public Portion - No members of the public were present.

Old Business – None

New Business – None

Adjournment – Motion to adjourn at 7:20pm by Ms. Jones, seconded by Mrs. Howe - all in favor.

Meeting adjourned at 7:20pm..