

**WHARTON PUBLIC LIBRARY
BOARD OF TRUSTEES MINUTES
February 20, 2025
(Prepared by Colleen Pascale, Vice President)**

I. OPENING

7:00 Monthly meeting called to order by Colleen Pascale

Roll Call: Present: Ana Jones, Deb DiMattio, Colleen Pascale, Leonor Vasque Christopher Roman, Amelia Nittolo. Absent: Michele Howe

Pledge of Allegiance In compliance with Open Public Meetings Act: This meeting is being held in conformity to the Open Public Meetings Act N.J.S.A. 10:4-6 et seq. Proper public notice of this meeting was published in the StarLedger, on the Library's website, and social media pages.

II. MINUTES

- **7:05 PM Approval of January Minutes:** A motion was made by Ana Jones, and seconded by Leonor Vasque to approve the minutes of the February meeting.

III. CORRESPONDENCE

- **Bob Keith, NJ State Library:** Correspondence was received from Bob Keith of the NJ State Library regarding the State Aid Application and the annual survey.
- **Michael Patrick, Esq.:** Correspondence was received from Michael Patrick, Esq., regarding The Estate of Casal

VI. FINANCIAL REPORT

- Motion made for the payment of bills - \$5,990.17
 - motion was made by Ana Jones, and seconded by Amelia Nittolo.

V. REPORTS

- **PRESIDENT'S REPORT:**
 - Per the Mayor's input, a vendor background check is unnecessary; a notarized criminal affidavit will suffice.
 - An answer was provided to attorney Michael Carroll regarding the estate of Barbara Casal in a timely manner. Mr. Carroll confirmed receipt of the documents.

- Virginia will retrieve the library key from the contractor and coordinate with Town Hall regarding the timeline for transferring funds into the account.

VI. DIRECTOR'S REPORT:

- **Urgent Maintenance:** Awaiting resolution for water damage/mold concerns in the network closet and office flooring. Seeking hardwood (low VOC, no plastics) for office replacement.
- **External Updates:** DPW to stain outdoor tables; security camera installation pending; bathroom door rekeying and closet cleaning awaited.
- **Relocation & Storage:** Canal Society items, now packed by Piero Lopez, await museum pickup.
- **Parking Issues:** Requesting reposting of designated staff parking signs due to ongoing parking difficulties.
- **AARP Tax Prep:** Appointments 65% filled. This is offered to the public
- **Semiquincentennial Grant:** Attended webinar, exploring digitization project (scanner, software, training, archives). Seeking Board letter of support for March 21st deadline.
- **Koha Migration:** Implementing the MAIN directive to cease holds after 1/14/25. Passwords will be the last five digits of phone numbers, with a reset prompt upon launch. Flyers distributed to patrons.
- **Program Updates:** Resumption of in-person programs, including tracked Mah Jongg attendance for incentive. Successful Puzzle Wars (30 attendees) and Valentine Card making (14 attendees) events.

VII. NEW BUSINESS

- None

VIII. COMMENTS FROM THE PUBLIC:

- None

IX. ADJOURNMENT

- Ana Jones made a motion to adjourn the meeting, and Leonor Vasque seconded it. The motion carried.
- The meeting was adjourned at 8:05 PM